

The Sheldon City Council met in regular session on Wednesday, March 17, 2010 at 4:30 p.m. Mayor Katricia Rider called the meeting to order. Roll call was taken. Present: Brad Hindt, Duane Seehusen, Ron Rensink, and Dave Popkes. Absent: Mark Postma. Also present: Todd Uhl, Lyle Bolkema, Micah Schreurs, Scott Wynja, and Arlene Budden.

There were no public comments.

A motion was made by Rensink and seconded by Seehusen to approve the consent agenda with the following items:

- a. City Council Minutes of March 3, 2010, and the minutes of the Boards & Commissions.
- b. Summary List of City Claims with additional claims as presented, and the claims of the Boards & Commissions.
- c. Financial Reports of February, 2010.
- d. Retirement of Wastewater Operator Ken Struyk.

Roll call was taken. Ayes, all. Motion carried.

Heidi Nissen made a presentation on behalf of the Sheldon Marketing Committee. She informed the Council that the Marketing Committee has developed a new process in allocating the hotel/motel tax revenue. It will be done through a Hotel/Motel Grant Application. There are specific criteria that all organizations will have to meet in order to be eligible to receive hotel/motel tax dollars for their project. The review guidelines include Economic Impact, Financial Need, Leveraged Activity, Quality, and a Marketing Plan. The Marketing Group will review the applications, and they will make the final determination in awarding the dollars.

City Manager Wynja stated that the Park & Recreation Committee had met to review the proposals for the Park & Recreation Master Plan Development. They based their review on quality of the proposals, approach used to develop the plan, and the fees of each firm. It was the recommendation of City Manager Wynja and the Committee to award the contract to RDG Planning & Design. All of the firms submitted good proposals and references; however, RDG specialized in the Park and Recreation area. In order to keep the cost down, the City will assist in some areas of the study. After discussion, a motion was made by Rensink and seconded by Popkes to approve Resolution R10-3949, A RESOLUTION OF THE CITY COUNCIL OF SHELDON, IOWA, ACCEPTING THE QUOTE OF \$15,000 AND AWARDING THE CONTRACT TO RDG PLANNING AND DESIGN, FOR THE 2009-2010 PARK AND RECREATION MASTER PLAN DEVELOPMENT, SHELDON, IOWA. Roll call was taken. Ayes: Rensink, Hindt, Seehusen, Popkes. Motion carried. The completion date will be about mid June, or no later than July 1, 2010. With the legal opinion from the Ahlers & Cooney Law Firm, the study is for economic development and the fees are eligible to be paid with TIF dollars. Councilman Rensink and Councilman Seehusen both commented that a recreation plan

follows the Comprehensive Plan for Sheldon, and this phase needs to be considered as well as business development.

Press comments-none.

Council comments-Councilman Hindt thanked Bernard Schwarz for his 46 years of service on the Sheldon Fire Department. He is stepping down from his position as Assistant Fire Chief, and he will become a non-active member.

Council Seehusen asked about the Building Code meeting. City Manager Wynja informed the Council that the meeting with the contractors is scheduled for Monday, March 22, 2010 at 6:30 p.m. Letters have been sent to the local and area contractors, and the news media has been informed. The public is welcome to attend.

City Attorney Micah Schreurs stated the City has received a letter from the Director of the Office of Auditor of the State regarding the Building Code Committee meetings and the Open Meetings Law in the Code of Iowa. At this time, she is only requesting information by April 5, 2010, and the issue is being addressed.

City Manager Wynja expressed the City's thanks to Ken Struyk for his 14 years of service to the City of Sheldon as Waste Water Operator, and wished him well in his retirement. The City is advertising to fill the position.

A motion was made by Hindt and seconded by Seehusen to adjourn the meeting at 4:46 p.m. Ayes, all. Motion carried.

Arlene Budden, City Clerk/Treasurer/Finance Officer